



EMPLOYMENT APPLICATION

Please print clearly in ink. Howard's Market, Inc. considers all applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, gender identity and expression, marital or military status, or based on any individual's status in any group or class protected by applicable federal, state, or local law. Howard's Market also provides reasonable accommodations to qualified individuals with disabilities in accordance with the Americans with Disabilities Act and applicable state and local law. If you require an accommodation in the application process, please advise Management.

Note to Applicants: Smoking is prohibited in all indoor areas of Howard's Market and 50 feet from outside the market.

Cell Phones are not considered part of your job. They are to remain in your purse or pocket. Unless authorized by management.

PERSONAL DATA:

How did you find us? Employee Online/Ad Walk In DOE College/University Other _____

FULL NAME: _____
Last First Middle

CURRENT CONTACT: (____)____ - ____/____
Phone Email (optional)

CURRENT ADDRESS: _____
Street City State

PREVIOUS ADDRESS: _____
Street City State

Do you know anyone who works for Howard's Market currently? Yes No If so, who? _____

If hired, and you are under 18 years of age, can you furnish a work permit? Yes No NA (I'm 18 or older)

If hired, can you provide proof of identity and authorization to work in the United States? Yes No

Do you now, or will you in the future, require sponsorship to work at Howard's Market, Inc.? Yes No

Are you capable of lifting a min. of 50 lbs.? Yes No, Explain why? _____

DESIRED EMPLOYMENT:

Position you are applying for: _____ Date available to start work*: _____

Total hours available
per week* _____

- Part-time Full-time
 Regular Temporary

	S	M	T	W	TH	F	S
AM							
PM							

*Should your availability change during the course of your employment, it may impact your employment status based on business needs. While we may be able to accommodate your availability limitations upon hire, we do not guarantee that we will be able to support these limitations in the future. Should our business needs change, we may require an adjustment in your availability in order to maintain employment status.



attaching a resume.

Please give accurate (written clearly) and complete information. Start with present or most recent employer, including self-employment, part-time work, military employment, and any work performed on a volunteer basis. Account for your entire employment history, including significant gaps in employment. All information must be included, even if you are

EXPERIENCE:

Employer		Work Performed
Address (Street, City, State)		
Telephone Number(s) ()		
Job Title	Supervisor	
Dates Employed From:	To:	
Reason for Leaving		

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Address (Street, City, State)		
Telephone Number(s) ()		
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Dates Employed From:	To:	
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Telephone Number(s) ()		
Job Title	Supervisor	
Dates Employed From:	To:	
Reason for Leaving		



EDUCATION: Circle highest grade completed: High School - 9 10 11 12 College - 1, 2, 3, 4

	Name of School	Location (City, State)	Field of Study	Degree	Received?
High School			High School	<input type="checkbox"/> Diploma <input type="checkbox"/> GED	<input type="checkbox"/> Yes <input type="checkbox"/> No
College					
Other Voc.-Tech etc.					

SKILLS AND QUALIFICATIONS: Please check all that apply:

<input type="checkbox"/> Customer Service <input type="checkbox"/> Bakery/Pastry <input type="checkbox"/> Butcher/Seafood <input type="checkbox"/> Barista <input type="checkbox"/> Deli Counter <input type="checkbox"/> Floral <input type="checkbox"/> Cooking <input type="checkbox"/> Bookkeeping/Accounting	<input type="checkbox"/> Cashier <input type="checkbox"/> Merchandiser <input type="checkbox"/> Stock Room <input type="checkbox"/> Grocery Receiving <input type="checkbox"/> Grocery Stocking <input type="checkbox"/> Produce Receiving <input type="checkbox"/> Produce Stocking <input type="checkbox"/> Sushi	<input type="checkbox"/> Fork-Lift Operator <input type="checkbox"/> General Warehouse <input type="checkbox"/> Inventory Clerk <input type="checkbox"/> Maintenance <input type="checkbox"/> Packer	<input type="checkbox"/> Computer Experience > Describe:
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Please give at least two ways you could provide excellent customer service to our owners and customers:

List any other special training, experience, skills or qualifications relevant to the position for which you are applying:

What is your favorite food and why?

PROFESSIONAL REFERENCES

	Name	Working Relationship	Email	Phone
1				
2				
3				



Acknowledgements and Signature:

Please read the following statements. If they are accurate, please sign this job application form. Applications that are not signed will not be considered as properly completed.

I certify that all of the information given on this job application is true, complete, and correct to the best of my knowledge. By signing this application, I am acknowledging that any false or misleading information supplied by me shall be grounds for not hiring me. I am also acknowledging that any false or misleading information supplied by me shall be grounds for automatic termination of employment, should this fact be discovered after I have been hired.

I authorize Howard's Market to investigate all statements and information included on this application, including but not limited to my employment record. I release Howard's Market and all educational institutions, employers and personal references I have listed herein, and their employees, officers and agents, from any and all liability for all claims or damages of any kind in connection with the release of information about me to Howard's Market pursuant to this authorization, and do hereby further agree to defend, indemnify and hold harmless Howard's Market, educational institutions, employers and personal references from and against any and all such actions, causes of actions, suits, losses, liabilities, damages and expenses (including attorneys' fees).

I understand that if I am hired, I must comply with all of Howard's Market policies and procedures. I understand that this application does not create an offer or contract of employment. I understand that, if hired, my employment with Howard's Market will be on an "at-will" basis, which means that either Howard's Market or I may terminate the employment relationship at any time, for any lawful reason, with or without cause or notice.

Social Contract: _____

Cutting and trimming of meat & seafood to size for display or as ordered by customers. Desire to Prepare & Cook outstanding food. Bake and Decorate pastries, donuts, sweet goods, breads from scratch. Merchandise Fruits and Vegetables. Catering and Event planning. Maintain a clean and orderly work area per health department standards. Reliability, professional appearance and a strong work ethic are a must. Must have a desire to deliver excellent Customer Service. May perform other duties not limited to those listed above. Experienced candidates are invited to apply immediately. Howard's offers paid vacations and health insurance options to all successful full-time candidates. All successful candidates must pass a Drug Test. All employees are subject to random testing.

Signature: _____ **Date:** _____